Atworth Parish Council
Atworth Village Hall, Atworth, SN12 8JY. Tel 07939 877273
Chair: Cllr Emma Roberts. Clerk: Martin Kyte

Notice of meeting

Full Council: Tuesday 16th January 2024
Time: 7.30pm
Venue: The Village Hall, Atworth

All members of the Council are hereby summoned to attend a meeting of Atworth Parish Council for the purpose of transacting the business as set out below.

Under the Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100 if any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email clerk@atworth.org or phone 07939 877273.

Martin Kyte Parish Clerk
11th January 2024

7:30pm Public Participation

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced at the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

AGENDA

220/23 To receive **apologies** for absence and note any matters relating to any vacant seats.

221/23 To receive any **declarations of Pecuniary and Non-Pecuniary Interests** – declarations of pecuniary and non-pecuniary interests pertaining to agenda items for this meeting (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464)

222/23 **Dispensations** - Council is asked to note any dispensations the Clerk may have received from Councillors

223/23 **Exclusion of the Press and Public** Standing Order #1c
The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
The Clerk advises Council that there is no item which will require the exclusion of the Public.

224/23 **To receive and sign the minutes of the ordinary council meeting held on Tuesday 19th December 2023.**

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225/23 Actions Outstanding from Last Ordinary Council Meeting on 19th December

226/23 Reports from Partner Organisations:

a. Wiltshire Councillor
b. Village Hall Committee
c. Youth Club
d. Wiltshire Police

227/23 Footpath, Footways and Highways Issues:
Update from Cllr Telling on Traffic & Highways Issues.

PLANNING

228/23 New Applications: There is one new application (previously circulated) to be considered at the meeting as follows;

Application Ref: PL/2023/10530 Householder Application
Address: 5 Pye Corner, Bath Road, Atworth, Melksham, SN12 8HA
Proposal: Proposed single storey side extension and detached annexe for parents
Applicant Name: Dr Wain **Case Officer:** Gen Collins
Respond By: 10-01-2024
Application Link: https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001CFNqt

229/23 Planning Decisions: There are no new decisions made by Wiltshire Council to be considered at the meeting.

VILLAGE MAINTENANCE

230/23 Memorial Plaque:
To agree to the installation of a memorial plaque on behalf of a parishioner.

231/23 Parish Steward:
Council to note that no jobs completed by steward this month as scheduled visit was at the start of the month and Steward was tasked with Emergency Flood work. New visit schedule for 2024 has now been issued and next visit is for the 1st and 5th of February.

COMMUNICATIONS & PROJECTS

232/23 Newsletter:
Council to approve content for draft annual newsletter plan.

FINANCE

233/23 Banking

a. Invoices – Council is asked to approve the following invoices at a total cost for this month of: £1,567.34 Inc VAT

Authority	Payee	Description	Net	VAT	Gross
LGA 1972 s.112(2)	Staff Pay/Tax/NI	Jan Pay	£1,195.00	-	£1,195.00
LGA 1894s.8(1)(i)	ID Verde	Rec Grass Cutting	£310.28	£62.06	£372.34

b. To note the bank balances as at 31st December 2023:

Lloyds	£0.00
Unity	£29,224.09

ADMINISTRATIVE

234/23 **Items for future meetings**
Council is asked to consider any items for February's agenda.

235/23 **Correspondence -** Council is asked to note correspondence forwarded to councillors by the clerk in the weekly Friday Night Updates on 24 Nov,1 Dec, 8 Dec, 15 Dec and 22 Dec.

236/23 **Date of Next Scheduled Meeting**
20th February 2024 at 7.30pm Atworth Village Hall