Atworth Parish Council
Atworth Village Hall, Atworth, SN12 8JY. Tel 07939 877273
Chair: Cllr Emma Roberts. Clerk: Martin Kyte

Notice of meeting

Full Council: Tuesday 19th December 2023
Time: 7.30pm
Venue: The Village Hall, Atworth

All members of the Council are hereby summoned to attend a meeting of Atworth Parish Council for the purpose of transacting the business as set out below.

Under the Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100 if any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email clerk@atworth.org or phone 07939 877273.

Martin Kyte Parish Clerk
14th December 2023

7:30pm Public Participation

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced at the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

AGENDA

197/23 To receive **apologies** for absence and note any matters relating to any vacant seats.

198/23 To receive any **declarations of Pecuniary and Non-Pecuniary Interests** – declarations of pecuniary and non-pecuniary interests pertaining to agenda items for this meeting (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464)

199/23 **Dispensations** - Council is asked to note any dispensations the Clerk may have received from Councillors

200/23 **Exclusion of the Press and Public** Standing Order #1c
The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
The Clerk advises Council that there is no item which will require the exclusion of the Public.

201/23 **Election of Council Vice-Chair**

202/23 **To receive and sign the minutes of the ordinary council meeting held on Tuesday 21st November 2023 and the minutes of the extraordinary council meeting held on Tuesday 5th December** (Previously circulated)

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203/23 Actions Outstanding from Last Ordinary Council Meeting on 21st November

204/23 Reports from Partner Organisations:

a. Wiltshire Councillor
b. Village Hall Committee
c. Youth Club
d. Wiltshire Police

205/23 Footpath, Footways and Highways Issues:
Update from Cllr Telling on Traffic & Highways Issues.

PLANNING

206/23 New Applications: There is one new application (previously circulated) to be considered at the meeting as follows;

Application Ref PL/2023/10236 - Full Planning Permission
Address: Unit 3, Atworth Business Centre, Atworth, Wilts, SN12 8SB
Proposal: Installation of a new vehicle spray booth within the main workshop/warehouse building with external extract flues.
Applicant Name: Rygor Holdings **Case Officer:** Gen Collins
Respond By: 04-01-2024
Application Link: https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001CF6ed

207/23 Planning Decisions: There are no new decisions made by Wiltshire Council to be considered at the meeting.

208/23 Whistle Mead Solar Farm: Council to approve a further formal objection to the application following further information from the Highways submission.

VILLAGE MAINTENANCE

209/23 Signage for Jubilee Copse:.

a. Council is asked to review options presented by Clerk for a simple commemorative plaque design and approve preferred design at a not to exceed cost of £100.
b. Council is asked to review wording suggestions and approve a form of words for inclusion on new signage.

210/23 Church Signage:
Council to approve purchase of new directional sign for St Michael's Church at a not to exceed cost of £60.

211/23 Lay-By Littering:
Council to approve a request to Wiltshire Council to explore further options to address ongoing litter issue.

212/23 **Parish Steward:**
Council to note that no jobs completed by steward this month as he was on annual leave and there are no scheduled visits in December.

COMMUNICATIONS & PROJECTS

213/23 **Comms & Project Officers Progress Report –** council to note report and approve the following:

a. **Christmas Message** - TK to record a very short video after the December meeting with a Christmas message from APC to parishioners which TK can then put on Facebook.
b. **Speed Awareness Poster Winner** – purchase of vouchers to the value of £25 to award to winner.
c. **Councillor Photographs** - Provisional dates for Councillors availability required for photos to be taken by Ellie (morning preferred).
d. **Newsletter:**
   (i) A not to exceed cost of £330 for the March issue.
   (ii) The use of a cheaper more sustainable paper
   (iii) A maximum content of 12 pages
   (iv) The establishment of an informal Editorial Board

FINANCE

214/23 **Banking**

a. **Invoices** – Council is asked to approve the following invoices at a total cost for this month of: **£1,977.34 Inc VAT**

Authority	Payee	Description	Net	VAT	Gross
LGA 1972 s.112(2)	Staff Pay/Tax/NI	Dec Pay	£1,195.00	-	£1,195.00
LGA 1972 s.111	Highland Payroll Services	Pay award Run	£25.00	£5.00	£30.00
LGA 1894s.8(1)(i)	ID Verde	Rec Grass Cutting	£310.28	£62.06	£372.34
LGA 1972 s.142	Corsham Print	Atworth Updates Newsletter	£380.00	-	£380.00

b. **To note the bank balances as at 30th November 2023:**

Lloyds	£0.00
Unity	£32,849.34

215/23 **Budget for Precept FY 24/25**
Council to approve the following;

a. Recommendations put forward from the Finance Meeting to set a Budget for 24/25 that represents a 6% increase on the level set for FY 23/24.
b. That the approved budget be communicated to parish groups and stakeholders.

ADMINISTRATIVE

216/23 **Forward Agenda List**
Council is asked to note the Forward Agenda List that will plot future candidate agenda items based on planned budget and activities.

217/23 Items for future meetings
Council is asked to consider any items for January's agenda.

218/23 Correspondence - Council is asked to note correspondence forwarded to councillors by the clerk in the weekly Friday Night Updates on 20 Oct, 27 Oct, 3 Nov, 10 Nov and 17 Nov.

219/23 Date of Next Scheduled Meeting
16th January 2024 at 7.30pm Atworth Village Hall