Atworth Parish Council
Atworth Village Hall, Atworth, SN12 8JY. Tel 07939 877273
Chair: Cllr Emma Roberts. Clerk: Martin Kyte

Notice of meeting

Full Council: Tuesday 21st November 2023
Time: 7.30pm
Venue: The Village Hall, Atworth

All members of the Council are hereby summoned to attend a meeting of Atworth Parish Council for the purpose of transacting the business as set out below.

Under the Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100 if any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email clerk@atworth.org or phone 07939 877273.

Martin Kyte Parish Clerk
15th November 2023

7:30pm Public Participation

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced at the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

AGENDA

168/23 To receive **apologies** for absence and note any matters relating to any vacant seats.

169/23 To receive any **declarations of Pecuniary and Non-Pecuniary Interests** – declarations of pecuniary and non-pecuniary interests pertaining to agenda items for this meeting (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464)

170/23 **Dispensations** - Council is asked to note any dispensations the Clerk may have received from Councillors

171/23 **Exclusion of the Press and Public** Standing Order #1c
The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
The Clerk advises Council that there is no item which will require the exclusion of the Public.

172/23 **Election of Council Vice-Chair**

173/23 **To receive and sign the minutes of the meeting held on Tuesday 17th October 2023** (Previously circulated)

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174/23 Actions Outstanding from Last Ordinary Council Meeting on 17th October

175/23 Co-Option Proposal – To consider the applications for councillor from Heather Chaplin.

176/23 Reports from Partner Organisations:

a. Wiltshire Councillor
b. Village Hall Committee
c. Youth Club
d. Wiltshire Police

177/23 Footpath, Footways and Highways Issues:

a. Update from Cllr Telling from recent Traffic & Highways Working Group.
b. Management of SID set-up, deployment, Storage and Charging

PLANNING

178/23 New Applications: There are no new applications to be considered at the meeting,

179/23 Planning Decisions: Council is asked to note the below decision made by Wiltshire Council.

Application Ref PL/2023/08080 - Proposed Works to Trees in a Conservation Area
Address: 110 BRADFORD ROAD, ATWORTH, MELKSHAM, SN12 8HY
Proposal: T1 - Whitebeam. Fell and replace tree. Heavy historic pruning has lead to trees decline, Annual early leaf drop and sparse crown. Family member also high allergic to white beam pollen. tree to be replaced with Scotts pine.
Applicant Name: Mrs Victoria Visser **Case Officer:** Beverley Griffin
Decision Date: 01-11-2023 **Decision:** No Objection Application
Link: https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001BD1jb

VILLAGE MAINTENANCE

180/23 Maintenance of Jubilee Copse:

a. Council is asked to review next steps as proposed by Cllr Addis and approve a not to exceed budget of £100 for tree planting and £300 for further clearance of brambles.
b. Council is asked to review options and approve type/design for commemorative plaque/sign for the Copse.

181/23 Parish Steward:

(a) Council to note jobs completed by steward this month.
(b) To consider future jobs for the parish steward – next visit 28th November.

182/23 Clocktower Lighting:

(a) Planning – Council is asked to note submission in response to Local Planning Enforcement Officer.
(b) Council is to approve submission of listing planning consent to enable lighting of Clocktower and delegate authority to clerk to submit on its behalf.

183/23 Christmas Celebration – Council to approve budget of £300 to support project to alleviate loneliness at Christmas and to delegate to the Clerk to arrange.

184/23 **Village Caretaker Role –** Council is asked to consider recruitment of new caretaker on a short term contract for services basis.

COMMUNICATIONS & PROJECTS

185/23 **Comms & Project Officers Progress Report –** council to note report and approve the following:

a. To approve the announcement of the winner of the Poster competition
b. To approve the adoption of the new APC Logo (option B) as per results of the Parish consultation.

FINANCE

186/23 **Banking**

a. **Invoices** – Council is asked to approve the following invoices at a total cost for this month of: **£1,914.17 Inc VAT**

Authority	Payee	Description	Net	VAT	Gross
LGA 1972 s.112(2)	Staff Pay/Tax/NI	Nov Pay	£1,121.83	-	£1,121.83
LGA 1894s.8(1)(i)	ID Verde	Rec Grass Cutting Nov	£310.28	£62.06	£372.34
LGA 1972 s.142	Superior Plants	Planters	£350.00	£70.00	£420.00

b. **To note the bank balances as at 31st October 2023:**

Lloyds	£0.00
Unity	£37,995.80

187/23 **Budget for Precept FY 24/25**

Council to note first draft of Budget for FY 24/25. Council is asked to further consider entries for Highways, Village Maintenance & Enhancements, Atworth Newsletter and SID Deployment.

ADMINISTRATIVE

188/23 **Items for future meetings**

Council is asked to consider any items for November's agenda.

189/23 **Correspondence -** Council is asked to note correspondence forwarded to councillors by the clerk in the weekly Friday Night Updates on 20 Oct, 27 Oct, 3 Nov, 10 Nov and 17 Nov.

190/23 **Date of Next Scheduled Meeting**

19th December 2023 at 7.30pm Atworth Village Hall