Atworth Parish Council
5a Curtis Orchard, Broughton Gifford, SN12 8PU. Tel 07939 877273
Chair: Cllr Emma Roberts. Clerk: Martin Kyte

Notice of meeting

Full Council: Tuesday 18th July 2023
Time: 7.45pm
Venue: The Village Hall, Atworth

All members of the Council are hereby summoned to attend a meeting of Atworth Parish Council for the purpose of transacting the business as set out below.

Under the Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100 if any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email clerk@atworth.org or phone 07939 877273.

Martin Kyte Parish Clerk
13th July 2023

7:45pm Public Participation

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced at the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

AGENDA

81/23 To receive **apologies** for absence and note any matters relating to any vacant seats.

82/23 To receive any **declarations of Pecuniary and Non-Pecuniary Interests** – declarations of pecuniary and non-pecuniary interests pertaining to agenda items for this meeting (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464)

83/23 **Dispensations** - Council is asked to note any dispensations the Clerk may have received from Councillors

84/23 **Exclusion of the Press and Public** Standing Order #1c
The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
The Clerk advises Council that there is no item which will require the exclusion of the Public.

85/23 **To receive and sign the minutes of the meeting held on Wednesday 21st June 2023** (Previously circulated)

.

86/23 **Reports from Partner Organisations:**

a. Wiltshire Councillor
b. Village Hall Committee
c. Youth Club
d. Wiltshire Police

87/23 **Petrol Station Security –** Council to consider way forward in addressing disturbance and security concerns with additional CCTV or PCSO visits.

88/23 **Footpath, Footways and Highways Issues -** to hear updates from Cllr Telling on the following;

a. **Traffic Survey** – Council to consider way forward.
b. **Publicity of Bradford Road 20 MPH Zone -** Council is asked how it would like to proceed with liaison with the School and their involvement.

89/23 **Whistlemead Solar Farm Update –** to hear update from Cllr Palmer.

PLANNING

90/23 **New Applications:** No new applications to be considered

91/23 **Planning Decisions:** Council is asked to note the below decisions made by Wiltshire Council.

Application Ref **PL/2023/02450** - Householder Application
Address: 110A Crosswinds, Bradford Road, Atworth, SN12 8HY
Proposal: Proposed Replacement Single Storey Rear Extension & Material Alterations to Existing Dwelling
Applicant Name: Mr Jonathan Higgs **Case Officer:** Jonathan Maidman
Decision Date: 19-06-2023 **Decision:** Approve with Conditions
Application Link: https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001AYmBw

Application Ref **PL/2023/03185** - Householder Application
Address: 88 BRADFORD ROAD, ATWORTH, MELKSHAM, SN12 8HZ
Proposal: Construction of dormer window at the rear of the building.
Applicant Name: Celia Hemken **Case Officer:** Selina (Nina) Parker-Miles
Decision Date: 27-06-2023 **Decision:** Approve with Conditions
Application Link: https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001AaDlA

Application Ref **PL/2023/03802** - Householder Application
Address: 16E Bath Road, Atworth, Melksham, SN12 8JJ
Proposal: Dormer roof and rear extension of existing dwelling with replacement garage in garden.
Applicant Name: Mr Paul Derby **Case Officer:** Steven Vellance
Decision Date: 04-07-2023 **Decision:** Approve with Conditions
Application Link: https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001AbbUM

VILLAGE MAINTENANCE

92/23 **Village Caretaker Hourly Rate** – Council to consider proposed increase in hourly rate from £15.00 to £15.75.

93/23 **Village Caretaker Report -** Council is asked to hear the report from Cllr Davies/John Day.

94/23 **Dangerous Tree –** Council asked to approve making safe of unsafe tree by removal of split branch over footpath at rear of Godwins Close. Cost not to Exceed £100.

95/23 **Purchase of Strimmer** – Council is asked to consider purchase of Petrol Strimmer and accompanying safety equipment for use by Council and Village Hall Committee at a not to exceed cost of £300.

96/23 **Parish Steward:**
(a) To note jobs completed by steward this month.
(b) To consider future jobs for the parish steward.

97/23 **Flower Bed Planting by WI –** Council to consider proposal from WI and Chair to create three new flower bed areas and purchase necessary bulbs for autumn planting at a not to exceed cost of £100.

COMMUNICATIONS & PROJECTS

98/23 **Comms & Project Officers Progress Report -** Council is asked to hear progress.

99/23 **APC Logo -** To approve the Comms Officer commissioning designs for the new logo with a not to exceed spend of £200, working with the community to consult on these and bring these forward for final decision by the Council at its meeting in September.

100/23 **Speed Awareness Posters** – To approve a £50 art voucher prize to the overall winner of youth engagement project to design speed awareness posters.

101/23 **Donkey Sponsorship** – To approve the sum of £200 to be donated to St Michael and All Angels Church with regards the sponsorship of a donkey for Christmas Nativity.

102/23 **Village/Parish Newsletter** – Council is asked to hear update from Cllr Green.

103/23 **Churchfields School Fund Raising –** Council is asked to consider help and advice we can offer the School with its proposal of an Autumn Fun Run.

104/23 **Litter/Refuse Management** - To consider and approve a project to consult with parishioners on litter and refuse management approaches and priorities in the Parish, making recommendations to the Council at its meeting in October 2023.

105/23 **Purchase of land near Village Hall –** Council to note communication from Parishioner on 19th June with regard to a community opportunity.

FINANCE

106/23 **Banking**

a. **Invoices** - Total invoices for this month: £5,430.08 Inc VAT

Authority	Payee	Description	Net	VAT	Gross
LGA 1972 s.112(2)	Staff Pay/Tax/NI	July Pay(estimate)	£1,121.83	-	£1,121.83
LGA 1972 s.112(2)		August Pay (estimate)	£1,121.83	-	£1,121.83
LGA 1972 s.111	Parish Clerk Expenses	Post-box, Signs, Stationery	£133.69	£15.28	£148.97
LGA 1972 s.112(2)	Locum Clerk	June Invoice	£150.00	-	£150.00
LGA 1972 s.111	Highland Payroll Services	Aug-Oct Payroll Services	£53.25	£10.65	£63.90
LGA 1894 s.8 (1)(i)	ID Verde	Rec Grass Cutting (Apr to Aug)	£1,551.40	£310.28	£1,861.68
	John Day	June Invoice	£180.12	-	£180.12
	John Day	July Invoice	£47.25	-	£47.25
	John Day	August Work (estimate)	£157.50	-	£157.50
	Village Newsletter	July/Aug Publication	£249.00	-	£249.00
	Youth Club	Insurance Claim reimbursement	£328.00	-	£328.00

b. **To note the bank balances as at 30th June 2023:**

Lloyds	£0.00
Unity	£33,239.15

ADMINISTRATIVE

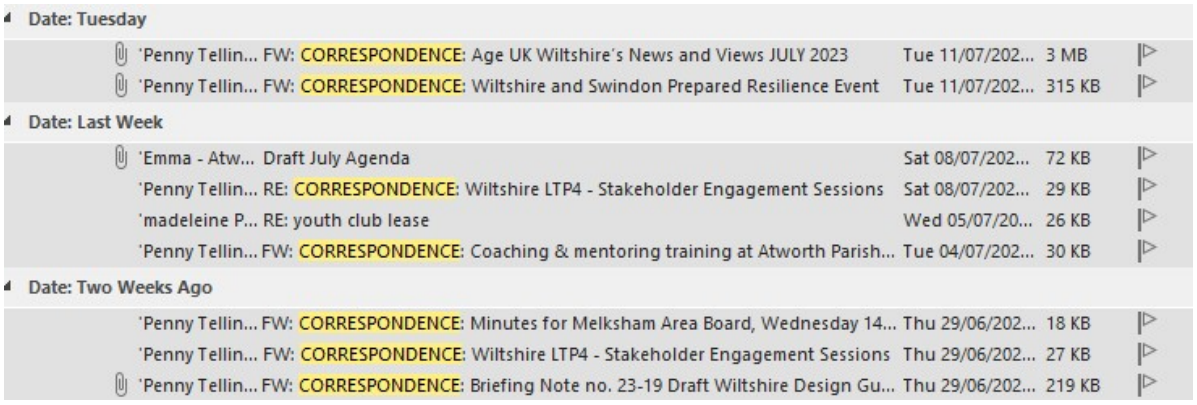
107/23 **Audio Equipment for meetings –** Council to consider efficacy of utilising Village Hall provided Radio Microphones at future meetings.

108/23 **Freedom of the Parish Gift –** Council to approve a not to exceed cost of £100 for suitable gifts.

109/23 **Subscription for WALC & NALC** – Council to approve sum of £492.53 for annual subscription.

110/23 **Items for future meetings**
Council is asked to consider any items for September's agenda.

111/23 **Correspondence -** Council is asked to note the correspondence forwarded to councillors by the clerk.



112/23 **Date of Next Scheduled Meeting**
19th September 2023 at 7.30pm Atworth Village Hall