Atworth Parish Council
5a Curtis Orchard, Broughton Gifford, SN12 8PU Tel 07939 877273
Chair: Councillor Emma Roberts Clerk : Georgina Berry

Agenda

Notice of meeting
Full Council: Wednesday 29th March 2023
Time: 7.00pm
Venue: The Village Hall, Atworth

All members of the Council are hereby summoned to attend a Meeting of Atworth Parish Council for the purpose of transacting the business as set out below.

Under the Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100 if any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email clerk@atworth.org or phone 07939 877273. Full details at the end of this Agenda.

Georgina Berry Parish Clerk
10th February 2023

7:00pm Public Question Time
This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced at the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

Agenda

120/22 Acceptance of apologies for absence and Councillor vacancies - To note any apologies for absence and matters relating to the vacant seat

121/22 Dispensations - Council is asked to note any dispensations the Clerk may have received from Councillors.

122/22 Declarations of Pecuniary and Non-Pecuniary Interests – declarations of pecuniary and non-pecuniary interests pertaining to agenda items for this meeting (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464)

123/22 Exclusion of the Press and Public Standing Order #1c
The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
Council is asked to discuss excluding the Press and public for any item listed on the below Agenda. The Clerk advises Council that there is no item which will require the exclusion of the Public.

124/22 To receive and sign the minutes of the meeting held on Wednesday 15th February 2023 (Previously circulated)

125/22. Reports from Partner Organisations

a. **Report from Wiltshire Councillors**
b. **Village Hall Committee**
c. **Youth Club –** Lease Renewal information from Neston Estate. To be discussed with the Trustees at their February meeting**.** Cllr Palmer to update Council**.** Update on Flood Claim.

126/22 Footpath, Footway and Highways issues – to hear the report from Cllr Telling

127/22 Planning Applications

Atworth CP

Application Ref	**PL/2023/01249** - Works to a Listed Building
Address:	STONAR SCHOOL, COOMBE LANE, ATWORTH, MELKSHAM, SN12 8NT
Proposal:	Construction of a new modular building which will provide additional classrooms and sixth form centre.
Applicant Name	Stonar School **Case Officer:** Russell Brown
Respond By	17-03-2023
Application Link:	https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000019qb1Y

Application Ref	**PL/2023/01049** - Full Planning Permission
Address:	STONAR SCHOOL, COOMBE LANE, ATWORTH, MELKSHAM, SN12 8NT
Proposal:	Construction of a new modular building which will provide additional classrooms and sixth form centre.
Applicant Name	Stonar School **Case Officer:** Russell Brown
Respond By	17-03-2023
Application Link:	https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000019qEGv

128/22 Planning Outcomes

Atworth CP

Application Ref	**PL/2022/07269** - Lawful Development Certificate for an Existing Use
Address:	4a Mead Park, Atworth, Melksham, Wilts, SN12 8JS
Proposal:	Certificate of lawfulness for the independent residential use of No 4A Mead Park.
Applicant Name:	Mr Roland Grazebrook **Case Officer:** Julie Mitchell
Decision Date:	20-02-2023 **Decision:** Approve
Application Link:	https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000017cboP

Application Ref	**PL/2022/08375** - Full Planning Permission
Address:	Unit 8 Atworth Business Park, Bath Road, Atworth, Melksham, SN12 8SB
Proposal:	1) Provision of bunded holding tank. 2) Revision to approved security fence & gate position. 3) Localised adjustment to landscaping embankment. . *Items 2&3 refer to previous approved scheme (REF. PL/2021/05520)
Applicant Name:	Bristol Soaps Ltd **Case Officer:** David Cox
Decision Date:	21-02-2023 **Decision:** Approve with Conditions
Application Link:	https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z0000199541

128/22 Staffing

i. **Subcommittees and Allocation of Projects –**
Projects proposed still requiring a lead :

Rewilding Tree Planting Project
Youth Club and School Link
Flood Control

129/22 Finance

a. Payments for agreement this month

Authority	Payee	Description	Net	VAT	Gross
LGRA 1997 s.30 / HA 1980 s.274A	Wiltshire Council	Contribution to 20mph speed limit assessment of Bradford Road, and Contribution to Purlpit dropped kerbs	£2,500.00	-	£2,500.00
LGA 1972 s.111	Wiltshire Publications	Job advert	£165.00	£33.00	£198.00
LGA 1894 s.8(1)(i)	Benchmark Building Solutions Ltd	Repairs to Youth Club	£4,280.00	£856.00	£5,136.00
LGA 1972 s.111	Auditing Solutions Ltd	Interim internal audit	£480.00	£96.00	£576.00
LGA 1972 s 112(2)	G Berry	March invoice	£650.00	-	£650.00
LGA 1972 s 112(2)	G Berry	Feb invoice (retrospective)	£300.00	-	£300.00
LGA 1972 s.111	G Berry	Expenses	£34.15	-	£34.15
LGA 1972 s.111	SLCC	Clerk reference books	£213.30	-	£213.30
LGA 1972 s.134(4)	Atworth Village Hall	Room hire	£210.00	-	£210.00

Total Payments for this month: £9,813.30

ii. To note the bank balances as at 28th February 2023:

Lloyds	£1,890.89
Unity	£ ?

Total: As yet the clerk doesn't have access to the unity bank. This should be resolved by 21st March 2023 – Clerk has been granted access but is awaiting logon details.

130/22 Parish Steward and Village Maintenance – Council is asked to consider any jobs that may need doing.

131/22 – Land opposite The Toll House on Bath Road – Council is asked to consider how it would like to proceed with this patch of land.

132/22 – Defibrillator – Council is asked to consider relocating the defibrillator is improving the location signage.

133/22 – Village Newsletter – to hear Cllr Green's update

134/22 – King Charles III Coronation – To hear cllr Green's update on the coronation celebration plans

135/22 – Interim Internal Audit – Council is asked to note the interim internal audit report.

135/22 – Clerk vacancy advert – Council is asked to note that the job advert has been posted to facebook, the WALC website, and will be published in this week's edition of the Melksham News, with a closing date of 31st March.
Councillors have been asked to share the ad via Linked In too. Possible other places for publication are: Indeed (sponsored post at £25 per application received), SLCC (£152+VAT for 2 weeks), Glassdoor (£149 for 30 days)

136/22 – Annual Parish Meeting – Council is asked to confirm the date of the Annual Parish Meeting

137/22 - Pension regulator – Council is asked to note that the clerk has re-declared compliance with the pension regulator. This will be due again in 3 years (2026).

138/22 Items for future meetings – Council is asked to consider any items for next months agenda

139/22 - Date of Next Meeting - Wednesday 19th April 2023 at 7.00pm Atworth Village Hall