Atworth Parish Council
23 Kingfisher Drive, Bowerhill, Melksham Wiltshire SN12 6FH Tel 07939 877273
Chair: Councillor Emma Roberts Clerk : Juliette Finch

All Parish Council Meetings are open to the Public and Press

Wednesday 16th November 2022

To All Members of Atworth Parish Council

Dear Councillor,

You are summoned to a meeting of Atworth Parish Council, at Atworth Village Hall on **Wednesday 16th November 2022 at 6.30 pm.** The meeting will consider the items set out below.

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email clerk@atworth.org or phone 07939 877273. The Clerk will then guide you with the process the meeting will take and assist you with any GDPR requirements you might have.

Council is asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status, and any disability; Crime and Disorder, Health and Safety and Human Rights).

Before the meeting there will be a public session to enable the people of Atworth to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

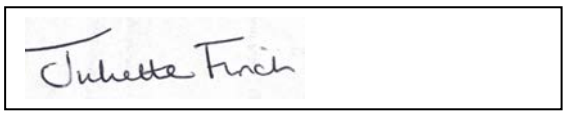
Photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted under the openness of local Government Regulations 2014 (England Only). A person may not orally report or comment about a meeting as it takes place if he is present during the meeting of a parish council or its committees but otherwise may:

Film, photograph or make an audio recording of a meeting.
Use any other means for enabling persons not present to see or hear proceedings at a meeting of a parish council as it takes place or later.
Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

However, anyone wishing to do so must speak to the Clerk prior to the meeting as there is policy and General Data Protection Regulations 2018 which must be followed.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk or email address (clerk@atworth.org)
at least 24 hours before the meeting so that every effort may be made to provide access.

Juliette Finch Parish Clerk
2022



6.30pm Public Question Time

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

Agenda

58/22Acceptance of apologies for absence

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act1972, members present must decide whether the reason(s) for a member's absence are accepted.

59/22 Dispensations

Council is asked to discuss any written requests for dispensation the Clerk may have received from Councillors.

60/22 To receive declarations of interests Local Authorities

Declarations of Interest members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).

61/22 Exclusion of the Press and Public Standing Order #1c

The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
Council is asked to discuss excluding the Press and public for any item listed on the below Agenda. The Clerk advises Council that there are no items that the Press, and Public will need to be excluded on the agenda.

62/22 To receive and sign the minutes of the meeting held on 19th October 2022 (Previously circulated) LGA 1972 Sch 12 para 41(1)

63/22 Chair's announcements

64/22. Co-option

Four applications for Co-Option have been received from Atworth parishioners.

65/22. Reports from Partner Organisations

a.Report from Wiltshire Councillors – Is any action by Atworth PC required

b.Village Hall Committee – Report from Richard Clark – Is any action by Atworth PC required?

c. Youth Club – Report from Cllr Palmer – Is any action by Atworth PC required?

66/22 Footpath, Footway and Highways issues – Cllr Telling

67/22 Planning Applications

PL/2022/08319

To fell 11 x Leylandii at 114 Bradford Road

68/22 Matters Arising

- **i.** New Councillors to introduce themselves and give particulars of any areas of interest going forwards.
- ii. Parish Clerk was contacted by Atworth History Group requesting that the Village Bier be displayed in their newly expanded premises. Councillors to decide whether this is an acceptable venue for the bier.
- iii. Warm Spaces – Establish areas of warmth for Atworth Parishioners throughout the Winter months.

69/22 Clerk's Report – Overview of month

70/22 Finance

a. Payments LGA 1972 s150 (5)

i. Invoices

Effie Gale-Sides £19.32 re-imbursment of Atworth.org domain name costs
ID Verde £372.33 – grass cutting in the Village
Clerk's November Wages – TBC in writing by Highland Payroll Services prior to 16/11/22
HMRC – TBC in writing by Highland Payroll Services prior to 16/11/2022
Reimbursement of Clerk for Remembrance Wreath £20

71/22 Precept Preparations – Proposed Figures attached.

72/22 Parish Steward

Council is asked to discuss a list for the next Parish Steward visit.
(The Parish Steward can only complete works listed below)

- Hand clearing and cutting of growth from drainage grips and drain gully covers.
- Hand clearing of blocked drainage gullies, culverts, pipes and pit3
- Clearing storm debris from the roads and footways
- Clearing collision debris, clinical waste etc.
- Pedestrian barriers repairs, preparation, and painting
- Cleaning, re-installation and straightening of small road signs, street nameplates and bollards.
- Installation of small road signs, verge marker posts and supplied street nameplates
- Removal of limited graffiti from road signs, bollards, and street nameplates
- Hand cutting of grass and vegetation in visibility areas
- Hand treatment of weeds in rural areas
- Removal of Ragwort and other noxious weeds
- Clearance of encroaching growth and soils from footways
- Repair of minor surface defects in roads and on footways

Any Action required by Atworth Parish Council?

73/22 Village Maintenance

i) John Day tasked with clearing the whips behind Atworth Clocktower, cutting the grass there and repairing the broken slat on the bench at the entrance to Nursery Close.
ii) Flagpole – still awaiting quotes.
iii) Report from Parishioner that the weather Vane on the Clocktower is tilted. John Day to be asked to inspect for safety.

Date of Next Meeting Wednesday 21st December at 6.30pm Atworth Village Hall