Atworth Parish Council

http://www.atworth.org

Philip C.E. McMullen, Parish Clerk, 37 Sandridge Road, Melksham, Wiltshire SN12 7BQ
Email Clerk@Atworth.org

10 February 2021

Please be advised that Parish Councillors are summoned and the public invited to attend a meeting of Atworth Parish Council to be held on **Wednesday 17th February 2021 at 7.00 pm** via **Zoom** to consider the agenda below.

*Joining instructions will be provided by the Clerk on request.*

**AGENDA**

**1. Welcome**

**2. Apologies for absence**

**3. Declarations of interest**

*To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 17th September 2017*

**4. Questions to the Chair of the Council by Members of the Public**

*Public speaking time is restricted to 15 minutes in total*

**Public Participation**

**Reconvene meeting**

**5. To Receive Reports from our partner organisations**

5.1 Report from Wiltshire Councillor(s)

5.2 Village Hall committee report

5.3 CATG report

5.4 Atworth Youth Club report

**6. Planning Applications**

Councillors to consider Planning Applications Received

**6.1**

**Application Ref:** 20/11497/FUL

**Application for:** Full Planning

**Proposal:** Extension and alteration to existing building, bunded tank, lean to plant room and security fence

**At:** Unit 8 Atworth Business Park, Bath Road, Atworth, SN12 8SB

**6.2**

**Application Ref:** 20/10049/FUL

**Application for:** Full Planning

**Proposal:** Rear extension and loft roof conversion, with addition of first floor.

**At:** 173 D Purlpit, Atworth, SN12 8HG

Plans are available to view on WC's website at
http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx

## 7. Minutes of Previous Meeting

7.1 To consider, approve and sign the minutes of the Parish Council Meeting held in January 2021

Link to file

## 8. Clerk's Report

8.1 Update on Village Gates refurbishment

8.2 update on flags

## 9. Finance

9.1 Approval of Payment Schedule and authorisation of cheques

**Approvals for the meeting taking place in Feb-21**

| Date | Payee Name | DD/Chq No | Net £ | VAT £ | Gross £ | Payment Details | Approved By |
|---|---|---|---|---|---|---|---|
| | P. McM / Zoom | DD | £14.39 | – | £14.39 | Feb/Mar Zoom inv | |
| | Idverde | DD | £310.28 | 62.05 | £372.33 | Groundworks Jan 21 | |
| | Neston Park | DD | £25.00 | – | £25.00 | Youth Club rent | |
| | Philip McMullen | DD | £472.92 | - | £472.93 | Salary and Office Allowance | |
| | HMRC | DD | £118.23 | - | £118.23 | HMRC income tax for wages | |

Link to file

9.2 Approval to accept Budget Monitoring Statement for February (i.e. to end of January 2021)

**Atworth Parish Budget Monitoring 2020/21**
**January 2021**

| | Annual Budget | Spend to date | Balance Remaining |
|---|---|---|---|
| **Expenditure** | £ | £ | £ |
| CLERKS SALARY | 5,600 | 5,676 | (76) |
| CLERK'S OFFICE EXPENSES | 560 | 568 | (8) |
| WI VILLAGE CLEAN & TIDY | 580 | 288 | 292 |
| GENERAL ADMIN | 500 | 554 | (54) |
| INSURANCE | 4,300 | 3,257 | 1,043 |
| WALC | 500 | 408 | 92 |
| SLCC | 50 | 44 | 6 |
| BENCHES | 3,800 | 1,062 | 2,738 |
| SID DEPLOYMENT | 400 | - | 400 |
| VILLAGE MAINTENANCE | 1,700 | 16 | 1,684 |
| AUDIT FEES | 300 | 275 | 25 |
| VILLAGE HALL RATES | 135 | - 174 | 309 |
| REC RATES | 170 | 174 | (4) |
| VILLAGE HALL | 6,000 | 6,000 | 0 |
| WATER RATES | 145 | 146 | (1) |
| GRASS CUTTING | 4,500 | 2,482 | 2,018 |
| ARMISTICE WREATH (S.137*) | 20 | 17 | 3 |
| YOUTH CLUB RENT | 30 | - | 30 |
| PRESENTATIONS | 100 | 50 | 50 |
| HIGHWAYS WORK | 5,000 | - | 5,000 |
| COMMUNITY RESILIENCE EQUIPMENT | 450 | - | 450 |
| INFORMATION BOARDS | 3,000 | 81 | 2,919 |
| TREE PLANTING AND WILDINGS | 2,000 | 170 | 1,830 |
| NOTICE BOARDS | 0 | - | 0 |
| VILLAGE ENHANCEMENTS | 1,250 | 1,716 | (466) |
| CLOCK TOWER | 0 | - | 0 |
| VAT on payments | 0 | 249 | (249) |
| TAX deductions on payments | | 60 | |
| **Total Expenditure** | **41,090** | **23,119** | **18,031** |
| **Income** | £ | £ | £ |
| PRECEPT | 28,328 | 28,328 | - |
| B/F from existing balances | 12,762 | | 12,762 |
| HMRC | | | |
| VAT | | | |
| **Total Income** | **41,090** | **28,328** | **12,762** |
| **Net Expenditure** | **-** | **(5,209)** | **5,269** |

| | |
|---|---|
| ***Balance Brought Forward*** | ***24,378*** |
| **Current Balance (Cashbook)** | **29,587** |
| **Current Balance (Deposit A/c)** | **-** |
| **-Current Balance (Bank)** | **29,587** |
| *=Unpresented cheques* | *£0* |

ring-fenced funds

| | |
|---|---|
| Defibrillator | 554 |
| QUEENS LONGEST REIGN PLAQUE | 1,000 |
| VILLAGE ENHANCEMENTS | 500 |
| Funeral Bier | 50 |
| | 2,104 |

Link to file

## 10. Agenda items

10.1 Local Plan Review. Councillors to consider a formal response to the Local Plan review consultation which will enable people to help to shape the draft plan before any decision is made on where to allocate housing, employment and other infrastructure.

https://www.wiltshire.gov.uk/planning-policy-local-plan-review

10.2 SID – Councillors to consider whether or not to continue with the current arrangement

10.3 Traffic Update. Councillors to note report on current status of traffic issues.

10.4 Woodland area project updates

**11. Correspondence**

**12. Councillors' Announcements**

**13. Date of the Next Meeting of Atworth Parish Council**

The next scheduled meeting will take place on 17th March 2021. Dial-in details will be provided by the Clerk.