Atworth Parish Council

Minutes of a Meeting of Atworth Parish Council held on 16th December 2020

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Attended:

Cllrs. Effie Gale-Sides (EGS) (Chairman), Richard Clark (RC) (vice-chairman), Andrew Gooding (AG), Penny Telling (PT), Maddy Palmer (MP), Stephen Walkden (SW), Heather Chaplin (HC), Kathleen Hartley (KH), and David Winnie (DW)

Clerk: Philip McMullen

Cllr. Trevor Carbin (Wiltshire Council, Holt and Staverton)

Plus one member of the public

Ref. **Agenda items**

237/20 **1. Introduction**

EGS welcomed those present to the meeting, in particular the guests this evening, Cllr Trevor Carbin (Holt and Staverton) and one member of the public.

238/20 **2. Apologies for Absence**

No apologies for absence were received on this occasion.

239/20 **3. Declarations of Interest**

To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 17th September 2017

Noted that RC is chairman of the VH charity.

240/20 **4. Questions to the Chair of the Council by Members of the Public**

Public speaking time is restricted to 15 minutes in total

Public Participation

Reconvene meeting

A member of the public joined the meeting and mentioned that she had enjoyed a guided tour of the village, and commented on the beautiful playing field.

241/20 **5. To Receive Reports from our partner organisations**

242/20 5.1 Wiltshire Councillor

Cllr Alford was not present this evening; no report received

243/20 5.2 Village Hall committee

RC gave the meeting an update on the changing room refurbishments, which is part of a five-year rolling plan. A briefing on the finances and funding to date had been previously circulated to councillors. Hills Waste had given a grant of £10,000 towards the refurbishments, however they required a Spring 2021 completion as a condition of the award.

Additional costs had also been incurred, including a structural engineer, an asbestos survey and roof insulation, beyond the original £18,000 quoted. The total cost is not precise but is likely to be a minimum of £22k.

244/20 5.3 CATG report

RC reported on the CATG meeting held 03 December, including the extension of double yellow lines in mead Park, dropped kerbs at Purlpit, barriers and signage at Godwins Close

Link to report

PT referred to the additional costs being incurred regarding the dropped kerb at Purlpit. EGS stated that there was a question over whether the sign would in fact be affected, and therefore the additional costs may not after all apply.

The Clerk also reported that the results of the Metrocount which was requested in Purlpit during January of this year had now been received, with the result that the 85th percentile speed was 27.9 mph.

5.4 Atworth Youth Club

AG offered to relinquish PC liaison with the Youth Club in favour of MP, which was accepted by those present.
MP explained that she would seek a report and a copy of the latest accounts from the Youth Club.

245/20 **6. Planning Applications**

Councillors to consider any Planning Applications received

Application Ref: 20/10049/FUL

Application for Full Planning

Proposal:- Rear extension and loft roof conversion, with addition of first floor.

At: 173 D Purlpit, Atworth, SN12 8HG

Councillors discussed the application and agreed to submit a response of
Object (for reasons set out in box below)

Councillors noted that the proposed design has an unconventional roof profile which appears clumsy and out of character, particularly the bathroom dormer, when viewed from the side. It was not in keeping with other homes nearby.
Permitted development rights now allow people to add another storey and a more straightforward upward extension would probably look better.

The Clerk also asked councillors to note a letter from Planning Enforcement that they will investigate a complaint in due course:

Reference No:	20/00984/ENF
Complaint:	Alleged unauthorised works taking place
Site Address:	Land at Atworth Business Park, Bath Road, Atworth, Wiltshire

Plans are available to view on the Wiltshire Council website at

http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx

246/20 7. Minutes of Previous Meeting

7.1 To consider, approve and sign the minutes of the Parish Council Meeting held in November 2020

Draft November minutes

HC proposed and AG seconded that the minutes of the November meeting be accepted as a true record and all were in favour.

247/20 8. Matters Arising

8.1 To work with other Authorities in order to persuade B&NES to repair the Cleveland Bridge and remove the temporary weight restriction. The Cleveland Bridge is scheduled to commence repairs in Spring 2021 and the weight restriction will be removed when these have been completed. Councillors agreed to take this off the main council agenda and keep it on file with the traffic sub-committee.

8.2 Painting the Village Gates. Although IdVerde are contractually obliged to paint the village gateway periodically, this work is long overdue. EGS will endeavour to get a response from IdVerde for a date when the work can take place.

8.3 Reference the installation of pavement widening, cycle lanes, S.I.D.s, flashing safety signs, C.S.W., weight restrictions, pinch points and/or physical barriers in order to slow traffic. A site meeting with Area Engineer Highways has been offered when Covid-19 restrictions are eventually lifted with two councillors and a prepared agenda. It was agreed that a meeting with the three sub- committee members was preferred.

8.4 To give updates on the Atworth Village Facebook page and/or other media. The Clerk, as the Proper Officer, to approve any of the updates and include a reference to the APC website for the most recent approved Minutes. Agreed by all present.

8.5 Clerk's Report: The Clerk reported that the Parish Steward spent time in Atworth week ending 27/11. He had cleared the traffic islands on the mini roundabout of weeds and soil, fixed several potholes in Purlpit and checked on vulnerable gullies.

248/20 9. Finance

9.1 Approval of Payment Schedule and authorisation of cheques

Approvals for the meeting taking place in	Dec-20					
Date	Payee Name	DD/Chq No	Net £	VAT £	Gross £	Payment Details	Approved By
	P. McM / Amazon	DD	£7.69	–	£7.69	Ream of printer paper	
	Rialtas Ltd	DD	£124.00	£24.80	£148.80	Accounting software support	
	Effie Gale-Sides/Lowden	DD	£87.84	-	£87.84	Compost/topsoil for planters	
	Philip McMullen	DD	£545.69	-	£545.69	Salary and Office Allowance	
	HMRC	DD	£136.42	-	£136.42	HMRC income tax for wages	

Link to approvals

SW proposed MP seconded and all were in favour of the Approvals list being signed off.

9.2 Approval to accept Budget Monitoring Statement for November (i.e. to end of October 2020)

Atworth Parish Budget Monitoring 2020/21
November 2020

	Annual Budget		Spend to date	Balance Remaining
Expenditure	£		£	£
CLERKS SALARY	5,600		4,491	1,109
CLERK'S OFFICE EXPENSES	560		449	111
WI VILLAGE CLEAN & TIDY	580		288	292
GENERAL ADMIN	500		394	106
INSURANCE	4,300		3,257	1,043
WALC	500		408	92
SLCC	50		44	6
BENCHES	3,800		1,062	2,738
SID DEPLOYMENT	400		-	400
VILLAGE MAINTENANCE	1,700		16	1,684
AUDIT FEES	300		275	25
VILLAGE HALL RATES	135	-	174	309
REC RATES	170		174	(4)
VILLAGE HALL	6,000		6,000	0
WATER RATES	145		146	(1)
GRASS CUTTING	4,500		2,482	2,018
ARMISTICE WREATH (S.137*)	20		17	3
YOUTH CLUB RENT	30		-	30
PRESENTATIONS	100		50	50
HIGHWAYS WORK	5,000		-	5,000
COMMUNITY RESILIENCE EQUIPMENT	450		-	450
INFORMATION BOARDS	3,000		81	2,919
TREE PLANTING AND WILDINGS	2,000		82	1,918
NOTICE BOARDS	0		-	0
VILLAGE ENHANCEMENTS	1,250		1,716	(466)
CLOCK TOWER	0		-	0
VAT on payments	0		224	(224)
TAX deductions on payments			60	
Total Expenditure	**41,090**		**21,542**	**19,608**
Income	£		£	£
PRECEPT	28,328		28,328	-
B/F from existing balances	12,762			12,762
HMRC				
VAT				
Total Income	**41,090**		**28,328**	**12,762**
3 **Net Expenditure**	**-**		**(6,786)**	**6,846**

Balance Brought Forward	***24,378***
Current Balance (Cashbook)	**31,164**
Current Balance (Deposit A/c)	**-**
-Current Balance (Bank)	**31,164**
=Unpresented cheques	*£0*

ring-fenced funds

Defibrillator	554
QUEENS LONGEST REIGN PLAQUE	1,000
VILLAGE ENHANCEMENTS	500
Funeral Bier	50
	2,104

Link to budget monitor

PT proposed DW seconded and all were in favour that the budget monitor was adopted as a true record.

249/20 10. Agenda Items

10.1 It was agreed that the commissioning the services of a professional traffic consultant, volunteers to undertake the required training to deal with the installation, and locating of SID devices, would all be deliberated by the traffic sub-committee. Community Speed-watch was not supported by the sub-committee currently. It was agreed that a traffic survey should be included as a section in the next Parish Plan.

Councillors agreed however that the estimated cost of a SID should be included in the budget for the forthcoming year. AG proposed that £5k for a SID and £5k for other Highways work be included in the Budget for 2021/22. MP seconded the proposal. Agreed

10.2 To consider a grant of £6,000 for the Village Hall charity

RESOLVED: to award the Village Hall Charity a grant of £6,000 for the year 2021/22

Proposed: PT Seconded: MP Agreed

10.3 Councillors to consider for approval the Budget the year 2021/22.

Following a lengthy discussion, agreement was reached on the budget for 2021/22.

RESOLVED that the budget for 2021/22 should total £28,220, requiring £3,320 to be taken from reserves resulting in no increase to the Parish Precept.

Proposed: AG Seconded: PT
All in favour

10.4 Councillors to set the precept for the coming year

RESOLVED that the Clerk should inform the Authority that the precept for 2021/22 is to be £28,220 against a Tax Base of £488.45 (a -0.39% reduction) with a band D charge of £57.77 meaning NO CHANGE for residents of the parish.

Proposed: HC Seconded: MP
All in favour

10.5 Snow wardens

Following a proposal from EGS, it was RESOLVED that anyone who regularly spreads grit from the grit bins or clears snow from public places registers as a volunteer with the Clerk as a Snow warden in order to be covered by our public liability insurance.

10.6 Councillors to consider an application from the Clerk for 20 hours of annual leave be granted from 21st December 2020 to end of year. The Clerk is entitled to 62 hours per annum. 10 hours were taken in October.

SW proposed. MP seconded and all were in favour.

250/20 11. Correspondence

11.1 Correspondence had been received from Great Chalfield that an A350 bypass on any route would be welcome. When considering options to note that Chalfield has 21,000 visitors almost all by car, farming, rural activities and lorries used in filming.

250/20 12. Chairman's Announcements

12.1 EGS thanked the Clerk for his work throughout the year and wished all those present the compliments of the season. She added that she was delighted to end the year with a full Council and thanked everyone for their dedicated work.

12.2 MP asked whether a response on behalf of the Parish Council could be submitted to the Wiltshire Council Melksham By-pass consultation, which the meeting agreed to subject to being approved by full council. MP to draft and Clerk to circulate to full council for scrutiny and consideration prior to submission.

251/50 13. Date of the Next Meeting of Atworth Parish Council

13.1 The next scheduled meeting will take place on **20th January 2021**. Dial-in details will be provided by the Clerk.

Signed…… **Date …….**