Atworth Parish Council

http://www.atworth.org

Philip C.E. McMullen, Parish Clerk, 37 Sandridge Road, Melksham, Wiltshire SN12 7BQ
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24 November 2019

Please be advised that Parish Councillors are summoned and the public invited to attend a meeting of Atworth Parish Council to be held on **Wednesday 27th November 2019 at 6.45 pm** in **Atworth Village Hall** to consider the agenda below.

**AGENDA**

**1. Welcome**

**2. Apologies for absence**

**3. Declarations of interest**

*To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 17th September 2017*

**4. Questions to the Chair of the Council by Members of the Public**

*Public speaking time is restricted to 15 minutes in total*

**Public Participation**

**Reconvene meeting**

**5. To Receive Reports from our partner organisations**

5.1 Police report

5.2 Wiltshire Councillor

5.3 Village Hall committee

5.4 CATG report

**6. Planning Applications**

Councillors to consider Planning Applications received

6.1 Application Ref: 19/06790/FUL

Application for Full Planning

Proposal:- Retrospective change of use to B8 use and extension to existing building (B8 Use Class), landscaping and associated works.

At: 8 Atworth Business Park, Bath Road, Atworth, SN12 8SB

6.2 Application Ref: 19/10599/FUL

Application for Full Planning

Proposal:- Demolition of Existing Garage and Conservatory. Construction of Replacement Garage and Side/Rear Extension. (Amendment to 19/05976/FUL)

At: The Firs, 5 Chapel Rise, Atworth, Melksham, Wiltshire, SN12 8JZ

Full details are available to view on Wiltshire Council's website at:
http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx

**7. Minutes of Previous Meeting**

7.1 To consider, approve and sign the minutes of the Parish Council Meeting held in October 2019

Link to October's minutes

**8. Clerk's Report**

*Updates on the following actions arising from previous minutes:*

8.1 Overgrown Hedges

8.2 Village benches – update

8.3 Planting of Trees (see under re-wilding agenda item)

**9. Finance**

9.1 Councillors to consider and approve the draft Budget for the year 2020/21

9.2 Approval of Payment Schedule and authorisation of cheques

| Approvals for the meeting taking place in | | | November 2019 | | | | |
|---|---|---|---|---|---|---|---|
| **Date** | **Payee Name** | **DD/Chq** | **Net £** | **VAT £** | **Gross £** | **Payment Details** | **Approved By** |
| | E. Gale-Sides | DD | 17.00 | - | 17.00 | Poppy wreath | |
| | Philip McMullen | DD | 324.02 | - | 324.02 | Salary and Office Allowance | |
| | HMRC | DD | 81.00 | - | 81.00 | HMRC income tax for wages | |

9.3 Approval to accept Budget Monitoring Statement to end of November 2019

**Atworth Parish Budget Monitoring 2019/20**
**November 2019**

| | Annual Budget | Spend to date | Balance Remaining |
|---|---|---|---|
| **Expenditure** | **£** | **£** | **£** |
| CLERKS SALARY | 5,600 | 3,311 | 2,289 |
| CLERK'S OFFICE EXPENSES | 560 | 331 | 229 |
| WI VILLAGE CLEAN & TIDY | 580 | 288 | 292 |
| GENERAL ADMIN | 250 | 107 | 143 |
| INSURANCE | 4,300 | 2,119 | 2,181 |
| WALC | 500 | 454 | 46 |
| SLCC | 50 | 43 | 7 |
| BENCHES | 2,300 | - | 2,300 |
| SID DEPLOYMENT | 400 | 13 | 387 |
| VILLAGE MAINTENANCE | 1,690 | 665 | 1,025 |
| AUDIT FEES | 300 | 275 | 25 |
| VILLAGE HALL RATES | 130 | 135 | (5) |
| REC RATES | 170 | 171 | (1) |
| VILLAGE HALL | 4,500 | 45 | 4,455 |
| WATER RATES | 160 | 143 | 17 |
| GRASS CUTTING | 4,500 | 301 | 4,199 |
| ARMISTICE WREATH (S.137*) | 20 | - | 20 |
| YOUTH CLUB RENT | 30 | - | 30 |
| PRESENTATIONS | 100 | 65 | 35 |
| HIGHWAYS WORK | 2,500 | - | 2,500 |
| COMMUNITY RESILIENCE EQUIPMENT | 200 | - | 200 |
| NOTICE BOARDS | 1,500 | - | 1,500 |
| VILLAGE ENHANCEMENTS | 1,250 | 55 | 1,195 |
| CLOCK TOWER SITE IMPROVEMENTS e£ | 250 | 4,094 | - £3,844 |
| VAT | | 1,018 - | 1,018 |
| **Total Expenditure** | **31,840** | **13,633** | **18,207** |
| **Income** | **£** | **£** | **£** |
| PRECEPT | 28,521 | 28,521 | - |
| B/F from existing balances | 3,319 | 306 | 3,319 |
| Grants | | - | - |
| Interest | | | - |
| HMRC Tax refund | | - £41 - | |
| VAT refund | | - | 0 |
| **Total Income** | **31,840** | **28,786** | **3,319** |
| **Net Expenditure** | **-** | **(15,153)** | **14,888** |

| | |
|---|---|
| ***Balance Brought Forward*** | ***20,216*** |
| **Current Balance (Cashbook)** | **35,369** |
| **Current Balance (Deposit A/c)** | **-** |
| **-Current Balance (Bank)** | **35,368** |
| *=Unpresented cheques* | *£0* |

## 10. Agenda items

10.1 Lighting the Clock Tower

10.2 Conversion of stockyard to visitor's car park in Bradford Road

10.3 Re-Wilding areas of Atworth

10.4 Footpaths Warden

10.5 Additional 'Welcome to Atworth' signage

10.6 Speed Indicator Device

**11. Correspondence**

**12. Any Other Business**

**13. Date of the Next Meeting of Atworth Parish Council**

December 18th in the village hall