Atworth Parish Council

Minutes of a Meeting of the Parish Council held on Wednesday 19th June 2019 at 6.45pm in Atworth St Michaels Parish Hall

www.atworth.org

Present:

Cllrs. Effie Gale-Sides (EGS) (Chairman), Richard Clark (RC), Kathy Hartley (KH), Heather Chaplin (HC), Arnold Snowball (AS) Cllr. Andrew Gooding (AG)

Clerk: Phil McMullen

Ref. **Agenda items**

013/20 1. **Welcome**

EGS welcomed those present to the meeting this evening.

014/20 2. **Apologies for absence**

The Clerk reported that apologies had been received from Cllr. Phil Alford and PCSO Maggie Ledbury

015/20 3. **Declarations of Acceptance of Office**

A Declaration of Office was signed by Cllr. Arnold Snowball.

016/20 4. **Declarations of interest**

To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 17th September 2017

It was noted that RC and AS are trustees of the Atworth Village Hall Charity.

017/20 5. **Developer Presentation**

An opportunity for Mr. Andy Rowell from Develop6 to present development proposals to the public prior to submission to Wiltshire Council.

This agenda item was deferred to a future meeting. The Council was given to understand that the proposals they wished to discuss were "not finished to the required standard".

018/20 6. **Questions to the Chair of the Council by Members of the Public**

Public speaking time is restricted to 15 minutes in total

Public Participation

There was one member of the public at the meeting this evening, who expressed an interest in the planning proposals under discussion this evening.

Reconvene meeting

The meeting was reconvened.

019/20 7. **To Receive Reports from our partner organisations**

7.1 Police report

ED12 Beat Code monthly report for June 2019 Meeting

May's figures for Atworth

6th	Concern for Safety – Atworth Garage
31st	Seven year-old boy bitten and scratched by several dogs – Purlpit

Cllr. Snowball observed that young people had been witnessed skateboarding on the factory roof again.

7.2 Wiltshire Councillor - Cllr. Alford

Cllr Alford reported via email

- despite the consultation on special schools going back out and the hope of a change of heart the Council is pressing ahead with a single school in Rowde.
- We are in the process of choosing a new leader to replace Baroness Jane Scott. The vote is due to take place on the 2nd of July as a Wiltshire Council Conservative group and be followed up on the 9th with a formal decision at Full Council.

7.3 Village Hall committee -

RC reported that the hole in the wall behind the swing in the recreation ground has grown larger. The Clerk reported that he had arranged for this to be repaired. PCSO Maggie Ledbury has been made aware of the situation.

7.4 Atworth Youth Club – AG would arrange to meet with the Chair via Cllr. Phil Alford.

7.5 CATG report - RC reported that he had last attended the CATG meeting on 9th May. Regarding the proposals to extend the double yellow lines, EGS has spoken with PCSO Maggie Ledbury who confirms the yellow lines proposed by the Parish Council in Mead Park should be extended up to the lamp-post. Atworth Court and Fleetwood Rise would comply with the standards. RC to contact Mark Stansby and Andy Cadwallader at Wiltshire Council to progress.

020/20 8. **Planning Applications**

8.1 Councillors to consider planning application(s) received

Application Ref: 19/05752/FUL
Application for Full Planning
Proposal:- Vehicle access on land outside of residential curtilage
At: 8 Fleetwood Rise, Atworth, Melksham, Wiltshire, SN12 8JH

Councillors decided to object for the following reasons: Councillors observed that there is already a block of garages to the rear, plus a pull-in bay. There was a concern that allowing access across the verge would set a precedent which could in time lead to an increased loss of the grass amenity space.

8.2 Councillors to note Planning Appeal decision 18/04589/FUL - 8 Atworth Business Park, Bath Road, Atworth – link: APP/Y3940/W/18/3216228

Councillors noted the appeal decision. EGS explained that there was a further level of appeal that this could possibly go to. The Parish Council has no further involvement, but took note of the reasons for the appeal.

021/20 9. **Minutes of Previous Meeting**

9.1 To consider, approve and sign the minutes of the Parish Council Meeting held in May 2019

Link to unapproved minutes

Proposed by RC and seconded by HC and all those present were in agreement that the minutes represented a true record of the meeting. The minutes were duly signed by the Chairman.

022/20 10. **Clerk's Report**
Updates on the following actions arising from previous minutes:

10.1 Parish Steward update

Parish Steward: The Clerk reported that the Parish Steward had made a start on the siding-out of the footpath east of Atworth. He has also fixed several potholes and concentrated on clearing gullies. The Clerk would be providing the Steward with a work schedule next week, and councillors were asked to notify the clerk of any updates.

10.2 Planter for the Village Hall

The clerk reported that the planter lining had now been received. The planter will be painted the same colour as the noticeboard and completed with flowers.

10.3 Village benches – update

Outstanding action for 4 benches to be ordered and delivered to EGS. Plinths may be required at some locations. EGS to confirm to the Clerk. The benches on the Rec. will need restoration – sanding down and wood preservative.

023/20 11**.** **Finance**

11.1 Approval of Payment Schedule and authorisation of cheques

Approvals for the meeting taking place in			June 2019				
Date	**Payee Name**	**DD/Chq**	**Net £**	**VAT £**	**Gross £**	**Payment Details**	**Approved By**
	J. MacFarlane	DD	250.00	-	250.00	Dry stone wall repairs	
	Gary Ashworth	DD	290.00	-	290.00	Repairs to benches	
	Atworth WI	DD	288.00	-	288.00	Caretaking (litter duties)	
	Roger Hatherall	DD	75.00	15.00	90.00	Internal Audit fees	
	Philip McMullen	DD	402.91	-	402.91	Salary and Office Allowance	
	HMRC	DD	100.73	-	100.73	HMRC income tax for wages	

Approval of the scheduled payments were Proposed by AG and seconded by RC, approved by all and the Schedule was duly signed.

11.2 Approval to accept Budget Monitoring Statement for Jun 2019

Atworth Parish Budget Monitoring 2018/19
June 2019

	Annual Budget	Spend to date	Balance Remaining
Expenditure	£	£	£
CLERKS SALARY	5,600	932	4,668
CLERK'S OFFICE EXPENSES	560	93	467
WI VILLAGE CLEAN & TIDY	580	-	580
GENERAL ADMIN	250	73	177
INSURANCE	4,300	2,084	2,216
WALC	500	389	111
SLCC	50	-	50
BENCHES	2,300	-	2,300
SID DEPLOYMENT	400	13	387
VILLAGE MAINTENANCE	1,690	-	1,690
AUDIT FEES	300	-	300
VILLAGE HALL RATES	130	-	130
REC RATES	170	-	170
VILLAGE HALL	4,500	45	4,455
WATER RATES	160	143	17
GRASS CUTTING	4,500	301	4,199
ARMISTICE WREATH (S.137*)	20	-	20
YOUTH CLUB RENT	30	-	30
PRESENTATIONS	100	65	35
HIGHWAYS WORK	2,500	-	2,500
COMMUNITY RESILIENCE EQUIPMENT	200	-	200
NOTICE BOARDS	1,500	-	1,500
VILLAGE ENHANCEMENTS	1,250	55	1,195
CLOCK TOWER SITE IMPROVEMENTS eg	250	4,094	- £3,844
VAT		950 -	950
Total Expenditure	**31,840**	**9,237**	**22,603**
Income	**£**	**£**	**£**
PRECEPT	28,521	14,261	14,261
B/F from existing balances	3,319	-	3,319
Grants		-	-
Interest			-
HMRC Tax refund		-	-
VAT refund		-	0
Total Income	**31,840**	**14,261**	**17,580**
Net Expenditure	**-**	**(5,023)**	**5,023**

Balance Brought Forward	*20,216*
Current Balance (Cashbook)	25,239
Current Balance (Deposit A/c)	-
Current Balance (Bank)	25,239
=Unpresented cheques	0

Acceptance of the Budget Monitoring Statement was Proposed by AG and seconded by AS and approved by all.

024/20 12. **Agenda items**

12.1 Project: Lighting the Clock Tower

It was noted that Highways were awaiting detailed design specifications, including a ground plan, from the parish Council. AG explained that Wiltshire Council would have concerns regarding the lights potentially dazzling drivers, specifically the angle and the spread of light. Cllr. Snowball provided the Council with photographs of example cages which could be built around the lighting. Each one is around 15 inches high. They would be set into the grass. AS to supply detailed design specification for approval by Highways and the Parish Council.

025/20 13. **Correspondence**

13.1 13.1 Letter from WC Highways regarding planned road closure

The meeting noted the proposed closure of the road between Ganbrook and South Wraxhall between 17th June and 5th July.

026/20 16. **Any Other Business**

HC mentioned that she had been approached by a parishioner requesting a mirror in Purlpit. EGS remarked that when this subject was previously raised a statement had been obtained from Wiltshire Council to the effect that:

"A mirror is not prescribed in the Traffic Sign Regulations and therefore requires the formal approval of the Secretary of State for use within the public highway. It is not the practice of this Council to apply for such authorisation as the road safety benefits of a mirror are very much in doubt. Mirrors can give a misleading image and dazzle motorists in sunlight or with headlights at night. They can also become misaligned and their performance can be compromised by a covering of moisture or dirt. Drivers involved in accidents often seek to apportion blame and the erection of a mirror on the highway could result in claims against the Highway Authority."

EGS also advised that the Wiltshire Wildlife Trust are encouraging the transformation of green spaces into wildlife havens and could provide advice if required.

027/20 17. **Date of the Next Meeting of Atworth Parish Council**

17th July 2019 – also in Atworth St Michaels Church Parish Hall, start time: 6.45pm. Cllr. Andrew Gooding tendered his apologies ahead of the meeting.

Meeting closed at 20:00

Signed……. **Date …….**