http://atworth.org
Atworth Parish Council Meeting
Wednesday, 19 November, 2014
7pm at the Atworth Institute, Village Hall

Attending: Cllr's Effie Gale-Sides (Chairman), Maureen Weston (Vice Chair), Alan Bagnell, Ros Cooper, Juliette de Malpas-Player, Charles Boyle, William Bird, Terry Chivers

1 Welcome and Apologies - Apologies from Arnold Snowball and Ruth Griffin

2 Minutes

To approve and sign the minutes, of the September 2014, Atworth Parish Council Meeting.
Resolved to approve the minutes **MW RC**

3 Declarations of Interest None

4 Formal closure of the meeting

5 Public Question Time
Community Speed Watch (CSW) was discussed including the need for more volunteers. Alan Lee was encouraged to speak to Paul Tyler, who could spread the word via Yer Tiz and Facebook. A summary is in Appendix 1. Alan was thanked for his work. Almost all CSW leaflets had been delivered to households but resulted in no new volunteers so far.

6 Reconvene the meeting

7 Police Report - The police had apologised for their absence, but provided their report, see Appendix 2. The Clerk will send a congratulatory card on behalf of the Council to Barry Dalton welcoming the birth of his twin sons.

8 Parish Plan Update – John Polhill

John is now awaiting a response from the Parish Council after they have considered the content of the new housing needs survey report. An introduction is still required. A new plan will probably be needed in a few years time as the current work is an update on the original.

9 Rural Housing Needs Survey – Parish Clerk

Wiltshire Council has now embarked upon the analysis stage, with a view to preparing a report for the Parish Council's consideration in the New Year.

10 ATAG Report – nothing to report

11 Village Hall and Rec Report – Effie Gale-Sides provided the following update, in the absence of Richard Clark.

- Volunteers are needed for the posts of Secretary, Treasurer and Booking Clerk
- The copse is to have remedial work but will need further maintenance
- Funding for the replacement of the front window is in hand
- Toilet and showers updating is being planned, including unisex facilities
- Toilets will be completed first, with the kitchen project being a longer term ambition
- EGS, JMP and RC offered to look at modernising the kitchen.

12 Matters Arising

- **Funeral Bier** – This has been repaired and will be used for a funeral service on 24th November. The Clerk was congratulated for his work in successfully repairing the leatherwork and wheels.
- **Clock tower refurbishment** – Bloomfield Masons started work on November 12th and will take 4-6 weeks to complete the works, weather permitting
- **Flags** – Two new union flags have been purchased and installed. Two new Wiltshire flags have also been purchased for use in the New Year. A feasibility study needs to be carried out to install one of the donated poles on the village hall. **ACTION PARISH CLERK**
- **Dog fouling** – JMP and RG will trial a site using the new spray and posters **ACTION JMP & RG**

13 Agenda Items

(i) 2015/16 Precept

The finance group will discuss the precept and present their proposals to the whole Council which will meet on Jan 14th to produce a resolution to set the precept. The precept is then formally set at the Jan 21st Council meeting and finally submitted as a precept request to Wiltshire Council by Jan 23rd 2015

(ii) Twinning proposals- Charles Boyle

Following a proposal of Twinning with a village in France, Charles described how Twinning operates and the required processes and obligations. These included:

- A formal declaration needs to be signed by both parties
- Visits are encouraged on an annual basis
- Formal receptions are required
- Hosts are required to accommodate visiting guests
- Exchanges of gifts are usual but not expensive, £50 per annum is the norm but could be less

- Interaction is encouraged by the churches, schools, WI's, football teams, etc

Members were supportive of the concept. CB will progress the activity
ACTION CB

(ii) Landscaping contract review

Five contractors were asked to tender and three responded. One had retired recently and two provided quotes. Both are local. It was decided to accept the lower quote. The Chair and Clerk will meet with the preferred contractor, (AW Services) to discuss the terms and conditions of the contract. If the contractor agrees to the conditions he will be appointed on the basis that the contract performance will be reviewed, in December 2015.
Resolved to award contract to AW Services subject to conditions. **WB JMP**

ACTION CHAIR & CLERK

(iv) Recent flooding

- Follow up meetings have and will continue to take place to put in place a plan, a store of consumables such as sandbags and volunteer flood wardens.
- The Chair and Clerk will attend an awareness meeting at Whitley on December 4th and all Councillors were invited to attend.
- It was agreed that an Atworth flood store could be sited at the access path to the Rec (Western approach).

(v) Clerks Salary

This item was taken at the end of the meeting. It was agreed that with effect from 1st October the Clerks salary would increase by an increment. - **WB RC**

(vi) Defibrillator fund

- £1034 of donations have been set aside for future use in connection with the defibrillator.
- Two further training sessions have been arranged both on December 8th.

(vii) Youth Club Flooding

Ongoing work is taking place, particularly with the floor and plumbing. Invoices are needed to claim insurance and to reinstate the club.
ACTION PARISH CLERK

(viii) Gate and parking charge review
The parking charges around the Hall are reviewed annually.
Resolved no increase - **WB MW**

(ix) Facebook training for Councillors

It was agreed that the Atworth Parish Council had no need of a Facebook page as all were content to continue using the Village Facebook and there was no need for training.

14 Correspondence

- Youth club – A letter of thanks for funding
- Atworth on Show – Chairman has written a letter of congratulations
- Community First – A request for financial support .
  Resolved not to fund **WB AB**
- Waiting restrictions consultation ongoing - Mead Park and Bradford Road
- Churchfields School – Pedestrian crossing safety concerns were expressed. **ACTION PARISH CLERK** to inform Mark Stansby
- Post Office Changes Consultation – It appeared that opening hours for the postal services at the Bear Garage would be extended which was well received by the Council. However, there had in fact been no time for feedback. **ACTION PARISH CLERK** to speak to local post office management to identify their views and respond to consultation invitation accordingly
- Broughton Gifford Parish Council – There was concern regarding overgrown hedges at Studley Farm. It was noted that these had since been cut.
- Carer Support Wiltshire – A request for financial support
  Resolved not to fund **AB WB**
- Selfish Parking in Bradford Rd – Parking on the verge at the Bath Road end should be resolved when double yellow lines are painted.

15 Planning Applications

Reference	Application details
W14/09716/TCA	Tree felling 111 Bradford Rd, Atworth. SN12 8HY

ACTION PARISH CLERK to obtain more information

W14/10305/OUT	Detached dwelling with attached Garage Land between 44 & 45 Bath Rd, Atworth SN12 8JW Objections to plans

ACTION PARISH CLERK to advise WC Planning of these

16 Authorisation of Cheques

- 000969 Clerks quarterly salary 1630.81
- 000970 HMRC Jul-Sep 2014 318.24
- 000971 Flag and sundries 95.76
- 000972 WI contract and sundries 330.94
- 000973 Grass cutting 344.95
- 000974 Remembrance wreath 17.00
- 000975 Flag and halyard 69.36

Resolved to approve these cheques **MW WB**

16 Financial Statement – 5/11/14

Bank Balances

Current Account – Lloyds	16495	(05/11/2014)
Deposit Account – Santander	4531	(06/10/2014)

Add monies owed to Council

VAT Refund Due	164.35	
Monies banked but not shown	0	**21190.35**

Deduct monies owed by Council

Cheques not yet cashed
000974 Wreath 17.00

Total Current Net Cash Assets 21173.35

Fixed Assets

5 Bus Shelters	13261
7 Wooden Seats	2483
Funeral Bier	1707
Youth Club Premises	268421
War Memorial	43000
6 new chairs in the village hall	744
6 new benches on the Rec	700

Earmark requirement

- The defibrillator monies, £1035, need to be set aside for future revenue cost requirements, training, replacement battery and surgical pads, etc **ACTION PARISH CLERK**
- The pedestrian crossing monies, £1000, need to be set aside, for future funding of safety measures.
  ACTION PARISH CLERK

Resolved to accept the financial statement **MW RC**

17 Any Other Business

- Maize cuttings – AB asked about farmers' obligations and debris being left on the highway and gutters as straw had littered Bath Road near the Institute. **ACTION PARISH CLERK** to investigate
- The Parliament Week event had been well attended. Young people had made a request for a bus shelter at Post Office Lane. **ACTION PARISH CLERK** to check with WC Highways if there would be a suitable location at this point.
- Atworth Flood working group – Volunteers to become Flood Wardens are needed
- Churchfields – It was suggested that an informal one way system past the school at peak times could be proposed, but further consideration is required.
- It was agreed to consider the purchase of pedestrian activated crossing lights to replace the existing crossing lights, at the precept meeting, **ACTION PARISH CLERK** to get full price of purchase and fitting and to check if WC Highways would allow installation.

All of these will feature as agenda items for our next meeting

ACTION PARISH CLERK

18 Date of Next Meeting

The next Parish Council Precept Meeting, Wed, Jan 14th, 2015 at 7pm

The next Parish Council Meeting, Wed, Jan 21st, 2015 at 7pm

Next Parish Council Surgery – Dec 17th, 2014, at 6.30pm

Appendix 1

Report from Alan Lee, Speedwatch, November 2014

Report for Atworth Parish Council 19/11/2014

There are 126 CSW teams in the Wiltshire & Swindon scheme of which 93 are active.

Since the Wiltshire scheme was re-launched in September 2013 there have been:

- Speeding vehicles recorded: 23,681
- Letters sent: 20,770
- NPT visits initiated: 423

The Atworth team was re-launched in April, since when we have recorded the following:

- CSW sessions carried out: 23.
- Total vehicles counted: 12406 vehicles counted (average 539/hr, max 795)
- Vehicles speeding: 600 (exceeding 35mph)
- Excessive speeding: 115 (45mph or over - max 63mph)

Date	Time	Vehicles	Speeding	Excessives	
14/04/2014	16:30:00	617	51	14	8.3%
16/04/2014	08:05:00	533	32	2	6.0%
17/04/2014	08:05:00	514	9	0	1.8%
29/04/2014	18:50:00	250	42	11	16.8%
01/05/2014	17:00:00	676	15	2	2.2%
02/05/2014	16:30:00	548	22	4	4.0%
28/05/2014	17:30:00	484	20	1	4.1%
30/05/2014	17:30:00	540	42	11	7.8%
31/05/2014	10:00:00	525	22	4	4.2%
02/06/2014	20:00:00	163	21	3	12.9%
04/06/2014	08:30:00	551	30	11	5.4%
23/07/2014	17:00:00	751	46	8	6.1%
25/07/2014	11:00:00	457	14	0	3.1%
30/07/2014	18:00:00	473	6	1	1.3%
20/08/2014	17:00:00	700	40	8	5.7%
22/08/2014	19:30:00	210	11	0	5.2%
18/09/2014	16:35:00	699	8	0	1.1%
19/09/2014	16:35:00	678	34	5	5.0%
21/09/2014	15:30:00	377	48	16	12.7%
07/10/2014	17:00:00	795	42	6	5.3%
08/10/2014	17:10:00	683	11	4	1.6%
05/11/2014	15:35:00	629	8	1	1.3%
07/11/2014	15:05:00	553	26	3	4.7%

Activity

On average there are 324 sessions per month throughout Wiltshire & Swindon. In October 59 teams were out carrying out an average 5 sessions. Most teams share the device with 3 other teams, who have approximately 3-7 volunteers, so activity for some teams can be a lot less than others.

Biddestone was the most active team for October, going out 26 times, with 40 teams going out five times or less. (Atworth managed 2)

Appendix 2

Police report November 14

9/10/2014 Car obstructing pavement in Bath Road. PCSO 6158 attended but vehicle had gone.

11/10/2014 Vehicle obstructing Coronation Road. PCSO 6158 attended, this was deemed not to be a full obstruction and therefore did not qualify for Police intervention, although the PCSO kept an eye on the situation during her shift.

28/10/2014 Theft of tools from open garage in Mead Park. The door had been left open to allow fumes to escape and a thief seized the opportunity. Undetected.

03/11/2014 An injured Deer was reported on the Bath Road going out of the village. This had to be dispatched due to being hit by a vehicle.

15/11/2014 A fail to stop minor RTC in Bradford Road, this investigation is still ongoing.

The latest news is about Community Messaging which any one can apply for and receive by either Email, Text or Phone. Find out more by visiting the Community Messaging website www.wiltsmessaging.co.uk or contact your local NPT Officer for assistance.