http://atworth.org
Atworth Parish Council Meeting
Wednesday, 28 May, 2014
at
Atworth Village Hall, at 7pm

Minutes

ATTENDING

Cllr's Effie Gale-Sides, Maureen Weston, Alan Bagnell, William Bird, Charles Boyle, Juliette de Malpas-Player, Arnold Snowball

Police representatives – Emily Thomas and Rose Baldock
Parish Clerk – Mitch Roberts

APOLOGIES

Cllr's Ruth Griffin, Ros Cooper, Terry Chivers (Unitary)
Barry Dalton, Wiltshire Police

1 Welcome and apologies

2 Election of Chairman – Resolution, Maureen Weston and William Bird, that Effie Gale-Sides be nominated for Chairman - Elected

Election of Vice Chairman – Resolution, Alan Bagnell and Charles Boyle, that Maureen Weston be nominated for Vice Chairman- Elected

3 Declaration of acceptance of office – signed by Cllr's Gale-Sides (Chairman) and Weston (Vice Chairman)

4 Declarations of interest – There were none

5 Police Report

Police took a report from a member of public, in the early hours of the 6th of May, where they saw a male trying door handles of a car within the village. At the time an area patrol by officers proved negative and we had no further reports of thefts in the subsequent days.

Following this report, officers carrying out night time patrols in Atworth located an 18 year old male from Devizes, setting up a tent in the Atworth Business Park at 4am in the morning. This

male was stop searched and found to be in the possession of a quantity of cannabis for which they were arrested and charged

There have been no further reports within Atworth but there have been some incidents of note in the community area which people should be aware of.

Firstly we have had a spate of thefts of catalytic converters from vehicles that are parked up at night. Offenders will cut away the converters from underneath the vehicle as they contain precious metals, which have a high scrap value. To reduce the risk of theft of your vehicles catalytic converter, please consider the following:

- **Garage your car where possible**
- **Park in well lit busy areas**
- **Look out for people working under cars**
- **If the car is high risk consider marking the converter's metal shell with a unique mark, so that if it is stolen, it will be easier to trace back to your vehicle**
- **If you operate a small fleet, consider obstructing access to vehicles with high ground clearance, by parking lower vehicles close by**

Additional report

A letter from a resident had been handed to the Parish Clerk, regarding recent vandalism taking place at her property. The details were given to the police and they advised that they would visit the address, to discuss matters with the resident.

6 Nominations to sub- committee posts

- **Planning –** Charles Boyle, Arnold Snowball, Effie Gale-Sides, William Bird
- **Village Hall –** Maureen Weston
- **Community Safety** – Effie Gale-Sides, Parish Clerk
- **Footpaths –** Juliette de Malpas-Player, William Bird
- **Health & Wellbeing –** Maureen Weston, Parish Clerk
- **Community Area Partnership –** Parish Clerk
- **Area Board –** Parish Clerk, Effie Gale-Sides, Maureen Weston
- **CATG –** Ruth Griffin
- **Schools –** Arnold Snowball
- **Youth Club –** Ros Cooper
- **Community Resilience –** Parish Clerk, Robert Hole
- **Parish Clerk & Finance –** Effie Gale-Sides, William Bird, Charles Boyle

7 Public Session – formal closure of the meeting

- **Grass cutting** – the state of the village is the worst ever witnessed – ACTION – Parish Clerk to pursue
- **Speed Watch** – Madam Chairman thanked Alan Lee, for his efforts in resurrecting the team

Closure of public session – Meeting formally reconvened

8 Minutes of the May 2014 meeting – Resolution to approve – Maureen Weston, Charles Boyle

9 Matters Arising

- **Parish Plan Update –** Next meeting scheduled for May 29th **New benches for the Rec –** these will be installed by AW Services, our grass cutting contractor. There is also an indication, that we may have sufficient funds, to deliver a sixth bench for the Rec
- **David Webb –** recent media coverage, was both positive and well deserved

10 Agenda items

- **Copse of pines – resident maintenance –** Stuart Renfrew has been informed of this activity and has visited and spoken to the resident concerned
- **Solar farm proposals –** some benefits could be generated from these proposals. At the same time residents concerns, if any, should be addressed
- **War memorial proposals –** there is a requirement for a working party to be created and for it to meet, to discuss a preferred contractor **ACTION Parish Clerk**
- **WI Contract Review – Resolution to accept the draft contract, as reviewed,** William Bird, Arnold Snowball **ACTION Parish Clerk to send a contract copy, to all members**

11 Financial matters

Approval of 2013/14 year end accounts – Resolution required to approve the accounts – William Bird, Maureen Weston

Resolution required to accept the internal audit report as being correctly completed – William Bird, Maureen Weston

Resolution required to approve the annual governance statement, as detailed in Section 2 of the Annual Return – Maureen Weston, William Bird

12 Council Policies Annual Review requirement

- **Standing Orders**
- **Financial Regulations**
- **Risk Register**

The policies were reviewed at the March 2014 meeting, (minutes page 4, serial 11 refer)

13 Reports

CATG – Pedestrian crossing, halo lighting proposals. At the recent CATG meeting, it was decided that the road surface markings would be refreshed, as an initial improvement measure. Further consideration would be given to the issues, following this work.

14 Correspondence

- **Flailing request for the verges at the Eastern entrance to the village –** these works will take place at the beginning of June
- **Youth Club –** A letter of thanks had been received, for recent financial assistance
- **Wiltshire Council Business Plan –** copy available on request
- **Housing and Boundaries –** Chesterton Humbert
- **Bobby Van Trust Newsletter**

15 Planning Applications

Reference	Application details
W/14/02093/FUL	Loft alteration 67 Coronation Rd
W/14/03762/FUL	Demolition of existing garage and replacement with 2 storey extension 80 Bradford Rd
W/14/04243/FUL	Alteration and extension of existing dwelling 27 Bath Rd

14 Authorisation of Cheques

- **944 – Citaglen signs – 15.60**
- **945 – Bus shelter repair – 1039.82**
- **946 – cheque cancelled**
- **947 – Clerks salary – 1674.90**
- **948 – Youth club land rental (3 Years) – 75.00**

- **949 – Avon Print (Parish Plan) – 128.00**
- **950 – Atworth WI (Parish assembly catering) – 35.00**
- **951 - New benches for the Rec (5) – 700.00**
- **952 - Village Hall insurance – 1647.04**
- **953 – Council's insurance renewal – 1586.32**
- **954 – Caretaking (6 monthly) – 316.25**

Resolution required to approve these cheques – Arnold Snowball, William Bird

15 Financial Statement, as at May 9, 2014

Bank balances

Barclays current account	5718.05
Santander deposit account	4529.10

Add monies owed to Council

VAT refund due, but not yet claimed – 129.67.00

6 months precept due plus grant– in bank but not shown - 11648.31

£22,025.13

Deduct monies owed by Council

Cheques not yet showing at bank

- 000950 – 35.00 – Parish assembly refreshments
- 000951 – 700.00 – new benches (5)
- 000952 – 1647.04 – Village Hall insurance
- 000953 – 1586.32 – Council's insurance
- 000954 – 316.25 – caretaking 6 monthly - WI

Total current net cash assets £17,740.52

Fixed assets	**£**
5 Bus shelters	13261
12 Wooden seats	3066
Funeral Bier	1707
Youth Club Premises	268421
War Memorial	43000

Total fixed assets value £329,455

Resolution to accept this statement – Maureen Weston, William Bird

16 Any other business

Defibrillator – An opportunity exists, to obtain a defibrillator for the village, free of charge. The Chairman informed the Council that this was the last week of the offer of free defibrillators for communities from the SW Ambulance Service. There were only a last few left, so one had been reserved for Atworth. We would need to fundraise, in order to purchase a suitable cabinet for the machine. The proposed location for the equipment would be the Village Hall, on an outside wall, so that it is clearly visible and accessible to anyone wishing to use it, in an emergency.

If the machine breaks down, or is vandalised, or stolen, it will be replaced, free of charge, by South West Ambulance Service (NHS)

The only revenue funding required, relates to,

- the disposable pads which are used on each patient, £25 for a pair of pads, which would service 2 patients.
- the battery, which is guaranteed for 4 years, after which it must be replaced, at a cost of £250
- electricity supply to the cabinet, which equates to approximately £12 per annum. This feeds a heater and thermostat, which maintains the equipment at 10 degrees Celsius minimum

It was agreed in principle only, that it was a good proposal for the village and that we should seek ways of raising the necessary funds. William Bird and Anthony Slee offered a donation of £50 each towards this.

It was also agreed that it would be a failure, if we missed the opportunity to secure a free piece of equipment, as the opportunity to secure such a lifesaving machine, on these terms, is limited.

ACTION – Parish Clerk to secure a machine from South West Ambulance Services and ensure that the proposal features on the next Parish Council meeting agenda

Holt Neighbourhood Plan

We are invited to comment upon the draft copy of their plan

A36 Closure

This closure has been postponed until January 2015

17 Date of Next Meetings: June 25th, Councillor Surgery.
July 16th, Parish Council Meeting.

Date: 4 June, 2014 **Signed:** *Mitch Roberts*
Mitch Roberts Parish Clerk