http://atworth.org
Atworth Parish Council Meeting Minutes

Wednesday, 18 Sep, 2013
at
Chalfield Manor, at 7pm

Attending: Cllrs, Effie Gale-Sides (Chairman), Maureen Weston (Vice Chairman), William Bird, Arnold Snowball, Ros Cooper, Ruth Griffin, Charles Boyle, Juliette De Malpas-Player

Members of the public – 13
Police – Barry Dalton, Maggie Ledbury

1 Welcome and Apologies

Cllrs Alan Bagnell and Terry Chivers, gave their apologies

2 Minutes

To approve and sign the minutes of the July 2013, Atworth Parish Council Meeting.

Resolution: Charles Boyle, Ruth Griffin

3 Declarations of Interest – There were none

4 Formal closure of the meeting – The Chairman formally closed the meeting, to facilitate public question time.

5 Public Question Time

The following issues were discussed,

- Children at play signs, in Godwins Close
- Proposals for double yellow lines at the Mead Park entrance and at the Bradford / Coronation Road junction

Members advised that the children at play signs, were no longer being considered and that residents would be asked to drive carefully within Godwins Close**. ACTION** Parish Clerk to write a suitable letter, for the village magazine, requesting residents to drive carefully in this area of the village.

Regarding the double yellow lines proposals, there was some confusion, in that residents at the two locations were not being comprehensively consulted. **ACTION P**arish Clerk to write to Wiltshire Council requesting information relevant to the consultation process. This issue will then be reconsidered at a future Parish Council meeting.

6 **Reconvene the meeting.** The Chairman then reconvened the meeting

7 **Police Report** – Barry Dalton provided the Police update.

8 **ATAG Report** – Ken Spencer advised, that there was nothing to report at this time

9 **Village Hall and Recreation Ground Committee Update** – Richard Clark provided a comprehensive update and was formally thanked for his work, since taking on the role of Chair. He advised that he would be writing a summary of the Committee's activities and aspirations, for inclusion within a future edition of the village magazine

10 **Matters Arising**

- Youth Club Lease Renewal – Bernard Kain has been assisting with the progress of the new lease and Members, Charles Boyle and Maureen Weston, asked the Parish Clerk to formally thank him, for his professional input. **ACTION Parish Clerk**
- Queens Diamond Jubilee – Time Capsule. The capsule will be buried and the associated plaque, fixed to the clock tower. A record of the capsules location will be retained with other Parish Council deeds, which are with our solicitor. **ACTION Parish Clerk** Nothing had been received for inclusion from the Youth Club **ACTION Parish Clerk to make a further request and if nothing is received to obtain the recent copy of the village magazine which had included an article on the Youth Club.**
- Civil Emergency Response Plan. The Parish Clerk will be attending a training seminar with William Bird (Oct 9th). The response plan can then be updated. **ACTION Parish Clerk**
- Parish Plan Review. Charles Boyle is progressing this review and has asked for the Parish Clerk's secretarial support. The objective is to provide a draft review, for consideration in the New Year.
- Telephone Box Adoption. The Parish Clerk will inform BT of necessary repairs to the kiosk. It was agreed that the draft BT contract, would be sent to all elected members, for their comments. **ACTION all elected members to read this by the next meeting.**
- Financial Audits. Both audits are now complete and the invitations for the electorate to view the accounts have been placed on the village notice boards. **ACTION Parish Clerk, if required**
- Pedestrian Crossing Safety Aspects. The Parish Clerk is awaiting the return of all resident's comments specifically relating to the proposal to extend the zig zag road markings. An update will follow at the Nov 2013 meeting. **ACTION Parish Clerk**

11 Agenda Items

- Financial Audits – covered within matters arising.
- Councillor Surgeries. These will commence on Wed, Oct 16th, at 7pm. Duration of one hour, with the Chairman, Unitary member, the Parish Clerk and one Parish Councillor attending. Mead Park residents to be contacted directly inviting them to the first meeting and all residents to be invited by notices posted within the village, highlighting the event.
- Dowty parking facility. Arrangements have now been made with both the owners and major tenant, confirming that the major part of the car parking facility can be used out of hours, by individuals using the Village Hall and its associated recreational facilities. Richard Clark will advise all users of the Hall and Rec, of the car parking offer, which may / should minimise the impact of selfish parking within the village.
- Godwins Close Signs – Please refer to public question time – Serial 5
- Summer Event 2014 – Cycling Road Race, centred on Atworth. June 29, 2014. Children interaction on the Rec. More details will follow. **ACTION Parish Clerk**
- Village Hall Centenary Events. Richard Clark and Paul Tyler will be announcing their aspirations soon and will also be seeking financial support for this important occasion. **ACTION Parish Clerk**
- Waiting restriction proposals. Bradford Rd and Mead Park issues are being reconsidered following recent correspondence being received. **ACTION Parish Clerk**
- Stonar crossroad – Wiltshire Council will not be funding a permanent solution. Bob Hole had taken action to alleviate the problem at the crossroad. **ACTION Parish Clerk to write a letter of thanks to Bob Hole**

12 Correspondence

- Cllr Terry Chivers – Public Transport Issues
- Community Speedwatch Guidelines – Wiltshire Council
- Lime Tree – Mavis King
- Dangerous pavements report – ATAG
- Public footpaths – maintenance of same – Richard Schoppler **ACTION Parish Clerk to invite the Footpaths Officer to attend the next meeting**

13 Planning Applications

Reference	Application details
W/13/01781/FUL	Temporary retention of agricultural workers timber chalet accommodation (resubmission

of planning application reference W/12/00396/FUL)
Ellbridge Farm, Chalfield Rd, Lower South Wraxall, Wiltshire

14 Authorisation of Cheques

- 000908 Atworth WI 316.25
- 000909 Grass cutting 143.55
- 000910 Internal audit 90.00
- 000911 Grass cutting 95.70
- 000912 SLCC subscription 100.00
- 000913 Insurance revaluation 231.80
- 000914 Village gates 1000.00
- 000915 Rec play ground bark 1757.97

Resolution required to approve these cheques – Maureen Weston and William Bird

15 Financial Statement – Aug 30, 2013

Bank Balances

Current Account – Barclays	4329.08	
Deposit Account – Santander	4526.07	

Add monies owed to Council

VAT Refund Due	323.24	
Monies banked but not shown	00.00	9178.39

Deduct monies owed by Council

Cheques not yet cashed

000915	1757.97

Total Current Net Cash Assets **7420.42**

Fixed Assets

5 Bus Shelters	13261
7 Wooden Seats	2483
Funeral Bier	1707
Youth Club Premises	268421
War Memorial	43000

Resolution to accept the financial statement – Charles Boyle and Arnold Snowball

16 Any Other Business

- Youth Club Funding Request – to be placed on the Nov, 2013 meeting agenda. Club to be asked for a copy of its finances.

  ACTION Parish Clerk
- Balfour Beatty Contract Update – Distributed under separate cover on 2/10/13, to all elected members.

17 Date of Next Meeting

The next meeting will take place at the village hall, on Nov 20, 2013
The next Councillor Surgery will take place at the village hall, on Oct 16, 2013. (Cllr's Effie Gale-Sides and Terry Chivers will attend this meeting).

Date 3 Oct, 2013 **Signed.** *Mitch Roberts* Parish Clerk